

Letter of Intent and Executive Summary Instructions

Only submissions completed within this form will be accepted.

Please complete in the following manner:

1. Complete the Letter of Intent information and tables on page 1.
2. Complete the Executive Summary by answering questions 1-10 starting on page 4 under the New School Executive Summary.
 - a. You may use up to 10 pages (pg. 4-14) to complete your answers.
 - b. Please make sure your answers are specific and correlate to your proposed model.
3. Only documents submitted as WORD or PDF will be accepted.

As you complete your answers, please keep in mind Buckeye Community Hope Foundation is trying to assess the following information:

- **Location**
 - Will the school be situated in a vibrant and accessible area, ideally close to residential neighborhoods and public transportation hubs?
 - Will the location be strategic, considering factors such as safety, and ease of access for students and staff?
- **Community Engagement**
 - Do you have community input and support and how can you prove it?
- **Student Profile and Environment**
 - What are the demographics, population growth, and educational needs in the community you wish to serve?
 - Do you adequately outline what students will be learning?
 - Do you provide details of how your students will learn each day including the specific delivery method?
- **Operational Support**
 - Can you demonstrate a robust operational support system including a plan to recruit well-trained teachers, administrative staff, and maintenance personnel?
- **Financial Support**
 - Can you demonstrate an ability to financially support the opening and operations of the school?



Letter of Intent

Name of Proposed Charter School:

Name of Primary Contact Person:

Primary Telephone:

E-Mail Address:

Names, roles, and current employment of all persons on the founding group.

Full Name	Current Employer	Proposed Role in School

Does the founding group have one or more charter school applications under consideration by any other authorizer(s) or intend to apply for one or more charter school applications to open in the upcoming school year? ___ Yes ___ No If yes, complete the table below (add lines as necessary).

Proposed School Name	City and State	Authorizer/Sponsor

Does this founding group have approved applications for schools scheduled to open in the future? ___ Yes ___ No If yes, complete the table below (add lines as necessary).

Approved School Name	City and State	Authorizer/Sponsor



Executive Summary

Provide a quality summary of your school with answers to the following questions:

1. Who are the founders of the school and what is their educational background? Include specific experience in:
 - a. Academic Leadership
 - b. Operational Leadership
2. What city and (if known) specific neighborhood will the school serve?
 - a. What resources are available in the preferred location? (e.g. transportation hubs, libraries, safety partners)
3. What proposed grades will the school serve?
 - a. Please describe the growth plan in general terms. (I.E. we will start K-3 and grow by one grade per year until we reach K-8)
 - b. What is your estimated student enrollment in years 1-5?
4. Will the school utilize an EMO or CMO? If yes, what is the name of the organization?
 - a. What are the capacities of the organization? (e.g. Ability to provide direct staffing when needed, ability to fund bridge financing during growth periods etc.)
 - b. If the school will NOT use a CMO/EMO, how will the required supports be secured and provided?
5. What is the profile of the ideal leader for THIS school?
 - a. Educational experience
 - b. School leadership experience
 - c. How is their background tied directly to the school mission?
6. Does the school have a facility identified or secured?
 - a. If yes, what is the address and how far along in the process of securing the facility are you?
 - b. If no, what SPECIFIC steps are being taken to locate the facility?
7. What community outreach and research has been completed? Please include in your answer:
 - a. Highest need issue of the community and how your school would be aligned with this need.
 - b. Does the city, township or village have a strategic plan? What specific goal or need in the plan does your school support, fulfill, and/or address?
 - c. Specific activities within the community you have been involved with in the past year.
 - d. The important leaders of the local community that you intend to work with in the development of your school AND their current knowledge of the school plan.
 - e. What process did you use to gather the community information presented.
8. What are the foundational pieces of the academic program, including:



- a. Academic Program design. Provide detail on WHAT students will learn at your school.
 - b. Teaching and learning model. Provide detail on HOW your staff will teach. (Computer based, PBL, Direct Instruction, Small group, Centers etc.)
 - c. Any thematic specialization (STEM, Arts, College Prep, Literacy etc.)
 - d. How will you attract and retain high quality teachers in this challenging environment with a teacher shortage?
 - e. Describe what a student will experience in a single day at your school.
9. What current funding sources do you have access to and what would the intended repayment requirement be? (Note: BCHF will not consider schools relying solely on unsecured grants.)
10. How does your proposal align with the listed Authorizing Priorities of Buckeye Community Hope Foundation? (see below)

Authorizing Priorities

The following is a list of priorities that BCHF will consider when reviewing potential applications.

- Schools intending to open in new markets of Ohio.
Ohio Revised Code 3314.02(4) now allows for new schools to open in any school district in Ohio. This opportunity opens the door for many students and families to have new options for their public education. There are many communities who have no options, even for private schools. We are interested in developers exploring these new markets.
- Schools proposing innovative designs which could include:
 - Academic innovation
 - Unique partnerships
 - Innovative operational models
 - Career Tech pathways
- A founding team consisting of varied talents and experiences.



New School Executive Summary (Aptos 12, no bold please)

